

Town of Highland Lake

612 Lakeshore Drive
Highland Lake, Alabama 35121

Zoning Board of Adjustments Meeting

June 6, 2017

Members present: Carl Randall
Olivia Brodock

Members absent: Gail Bailey, chairperson
Steve Poer
Bill Rush

Alternates present: Shani Ort
Smiley Veal

Others in attendance: Connie Vice, Mayor
Tim Moore, Building Inspector
Cheryl Storey, Town Clerk

In the absence of Chairperson Gail Bailey, Member Olivia Brodock called the meeting to order. Roll was called and a quorum was established with four members and alternates in attendance.

Minutes of the April 11, 2017 meeting were read and approved unanimously on a motion by Carl Randall and a second by Shani Ort.

Connie Vice and Tim Moore made the following suggestions to the board concerning future actions to provide clarification of decisions to the requestors. They are as follows:

- 1) A letter from the Chairperson' stating hearing outcome to the Town for Council notification and official records within three working days of the meeting.
- 2) If a variance request is approved based on conditions, a verbal approval will be provided to the applicant at the meeting with the understanding that they will receive written authority within a designated time frame (timeframe to be determined). This is to allow minutes to be written, the Chairperson's letter to the town for it's records and to avoid confusion and misinterpretations.

A motion was made by Carl Randall to accept the suggestions above for future decisions of the board. It was seconded by Shani Out and passed on an affirmative vote by all four committee members.

The meeting was adjourned on a motion by Carl Randall and a second by Shani Ort that met with unanimous approval of the members.

Respectfully submitted,

Smiley Veal
Smiley Veal, Recorder