

STATE OF ALABAMA  
COUNTY OF BLOUNT  
TOWN OF HIGHLAND LAKE

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**ORDINANCE NO. HL-19-02**

**AN ORDINANCE TO ESTABLISH A PERMANENT ROAD COMMITTEE**

**BE IT ORDAINED BY THE TOWN COUNCIL OF HIGHLAND LAKE, ALABAMA,  
AS FOLLOWS:**

**Section 1: Committee Purpose:**

The Town of Highland Lake, Alabama, (hereinafter referred to as "Highland Lake") hereby establishes a Permanent Road Committee (hereinafter referred to as "Committee") for the purpose of enabling the Town of Highland Lake to have an ongoing road maintenance plan, independent of the current administration, and to make recommendations to the Highland Lake Town Council for such repairs and maintenance needed to insure the integrity of the roads.

Committee responsibilities shall include, but not be limited to the following:

1. Develop a 5 year plan for the financing and maintenance of the roads in the town.
2. Explore grants, or other sources of income for road maintenance.
3. Oversee and prioritize maintenance of the roads in Highland Lake.
4. Provide coordination with County Road Commissioner.
5. Provide regular communication of Committee activities to the Mayor and Town Council, to include attendance at a Town Council meeting at least once a quarter to report on Committee activities.

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**Section 2: Composition of Committee**

The Committee shall consist of six members. All committee members must own property within the town limits of Highland Lake. The Committee members shall be appointed by the Town Council of Highland Lake. The initial Committee shall have staggered terms with two members serving a 2 year term, two members serving a 3 year term, and one member serving a 4 year term, so as to insure continuity on the Committee.

In addition to the above members, the current council member in charge of Roads will also serve on this committee for their 4 year term. This member should not be the Chairman, but will serve to insure the council is always aware of proposed changes in policy.

Once appointed, the Committee shall make recommendations to the Town Council for appointment of a Committee member to fill the expired term of any Committee member. Committee membership shall not entitle or vest any Committee member with any property rights having a monetary value of any kind. All Committee members shall serve on a Committee without compensation.

**SECTION 3: Operation of the Committee**

All Committee members should use their best effort to attend all meetings of the Committee. Any member who cannot attend a meeting must contact the Committee chairman so the Committee chairman can determine whether or not a Committee meeting will have a quorum. Any Committee member who misses three consecutive regular meetings shall have his appointment to the Committee terminated and the Committee shall recommend to the Mayor and Town Council someone to fill the unexpired term of such member.

The Town Council shall appoint the original Chairman. After that appointment, the chairman will be elected by simple majority vote of the Committee members at the first meeting of the Committee each year. The Chairman shall serve a one year term, as Chairman, or until a successor is elected.

The Chairman shall preside at all meetings of the Committee and shall form subcommittees and appoint subcommittee chairpersons as needed.

The Committee shall not have the authority to contract for the expenditure of any funds for Highland Lake. The expenditure of all funds for maintenance of roads must be approved by the Mayor and Town Council of Highland Lake.

**SECTION 4: Committee Meetings:**

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The Committee shall schedule its meetings by agreement of the Committee, but shall meet at least once a quarter to conduct Committee business. Special meetings may be called any time by the Chairman. A quorum of the Committee shall consist of a majority of the Committee membership. Once a quorum is established, the Committee shall be entitled to vote on any issue pending before the Committee.

Adopted this 2<sup>nd</sup> day of July, 2019

Signatures on file