

**Town of Highland Lake**  
**FY-25 Budget**  
*Approved 5 September 2024*



***Objectives***

1. Seek to institute a more formal annual budgeting process for the Town of Highland Lake.
2. Develop a balanced budget approach that supports the annual, monthly and daily operational needs of the Town of Highland Lake.
3. Seek to instill in Department and Committee leadership the importance of out year budget planning and forecasting in order to meet anticipated funding needs.

***Approach***

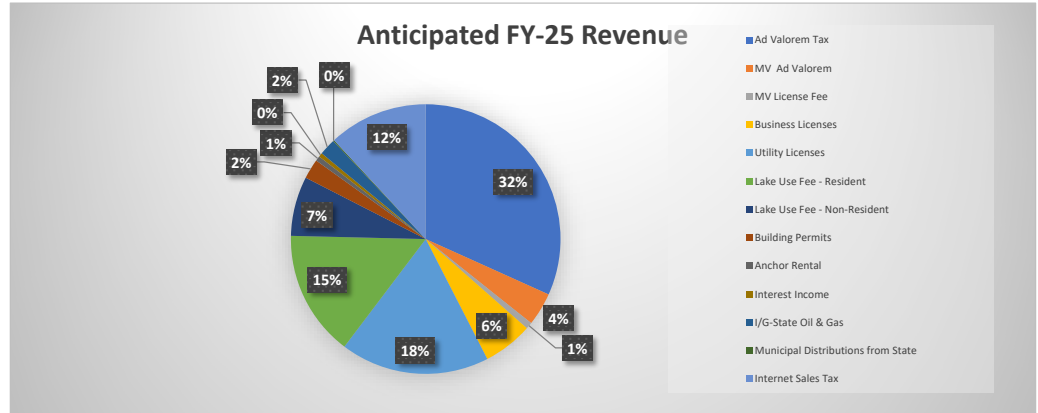
1. Work with Departments and Committees to identify and capture recurring and one time expenditures anticipated to occur during the FY-25 Budget Period (October 1, 2024 to September 30, 2025). Additionally, capture any planned Department and/or Committee expenditures for FY-25 through FY-29
2. Separate operating expenses from large one time expenses, major purchase requests, projects (small, short-term, multi-year, etc.), etc. Seek other and novel funding streams for these items.
3. Develop a balanced operating budget based on prior FY analysis and inputs from Departments and Committees.
4. Work with Mayor, Council, Departments and Committees to refine initial draft budget
5. Present final draft of budget to the Mayor and Town Council for final vote no later than September 30, 2024

**FY-25 Approved Operating Budget**

**Ordinary Income/Expense**

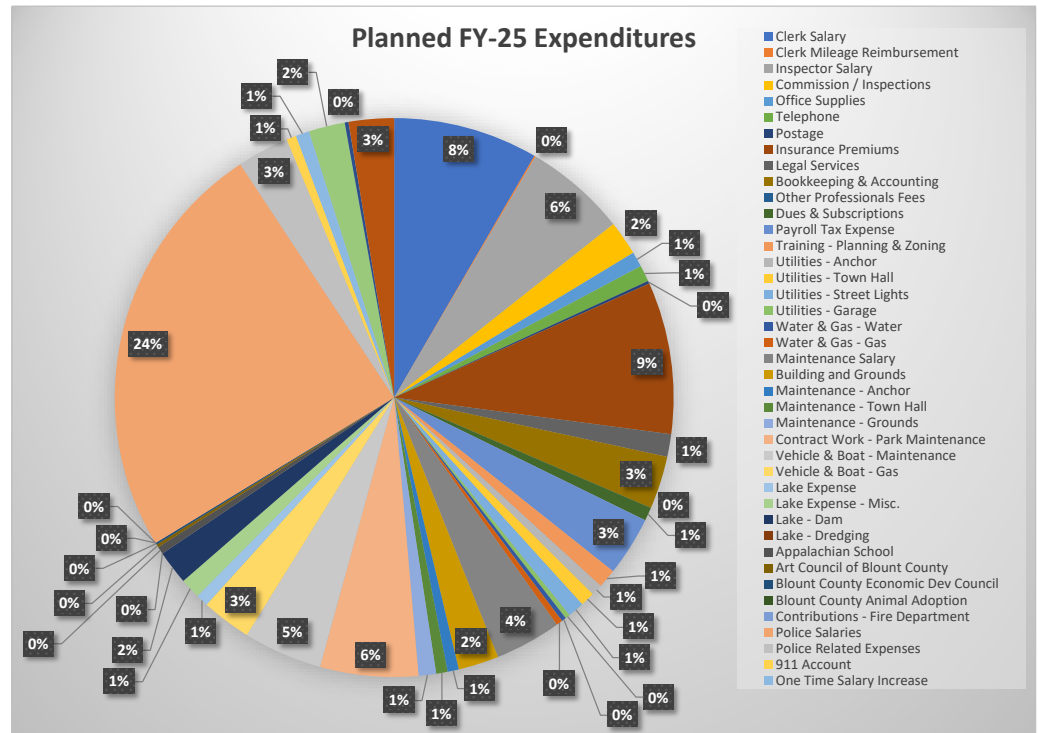
**Anticipated Revenue**

Source	Amount
Ad Valorem Tax	\$80,000.00
MV Ad Valorem	\$10,000.00
MV License Fee	\$2,000.00
Business Licenses	\$15,000.00
Utility Licenses	\$45,000.00
Lake Use Fee - Resident	\$38,000.00
Lake Use Fee - Non-Resident	\$18,000.00
Building Permits	\$6,000.00
Anchor Rental	\$1,500.00
Interest Income	\$1,200.00
I/G-State Oil & Gas	\$5,000.00
Municipal Distributions from State	\$350.00
Internet Sales Tax	\$30,000.00
<b>Total Anticipated Revenue</b>	<b>\$252,050.00</b>



**Planned Expenditures**

Line Item	Amount
Clerk Salary	\$19,182.63
Clerk Mileage Reimbursement	\$180.00
Inspector Salary	\$13,520.00
Commission / Inspections	\$4,560.00
Office Supplies	\$2,004.00
Telephone	\$2,160.00
Postage	\$360.00
Insurance Premiums	\$20,150.00
Legal Services	\$3,000.00
Bookkeeping & Accounting	\$7,003.00
Other Professionals Fees	\$0.00
Dues & Subscriptions	\$1,772.36
Payroll Tax Expense	\$7,889.56
Training - Planning & Zoning	\$2,500.00
Utilities - Anchor	\$1,490.00
Utilities - Town Hall	\$1,915.00
Utilities - Street Lights	\$2,180.00
Utilities - Garage	\$630.00
Water & Gas - Water	\$600.00
Water & Gas - Gas	\$850.00
Maintenance Salary	\$8,778.00
Building and Grounds	\$5,370.00
Maintenance - Anchor	\$1,500.00
Maintenance - Town Hall	\$1,500.00
Maintenance - Grounds	\$2,320.00
Contract Work - Park Maintenance	\$13,000.00
Vehicle & Boat - Maintenance	\$10,450.00
Vehicle & Boat - Gas	\$6,600.00
Lake Expense	\$1,630.00
Lake Expense - Misc.	\$2,700.00
Lake - Dam	\$4,500.00
Lake - Dredging	\$0.00



Appalachian School	\$1,000.00
Art Council of Blount County	\$400.00
Blount County Economic Dev Council	\$250.00
Blount County Animal Adoption	\$0.00
Contributions - Fire Department	\$0.00
Police Salaries	\$56,004.00
Police Related Expenses	\$6,867.00
911 Account	\$1,300.00
One Time Salary Increase	\$1,800.00
Consulting	\$4,800.00
Mayor's Expenses	\$500.00
Audit	\$6,000.00
Election Expenses	\$5,000.00
Enterprise Services	\$7,200.00
<b>Total Planned Expenditures</b>	<b>\$229,215.55</b>
<b>Total Anticipated Revenue</b>	<b>\$252,050.00</b>
<b>Total Planned Expenditures</b>	<b>\$229,215.55</b>
<b>Net Anticipated Revenue</b>	<b>\$22,834.46</b>
<b>Projects recommended for direct funding</b>	<b>\$21,490.00</b>
<b>Net Anticipated Revenue Post Project Funding</b>	<b>\$1,344.46</b>

**FY-25 Thru FY-29 Project Submissions**

Source	Project or Major Purchase	Funding Requested					FY-29	Financial Committee Recommended	Recommended Funding Source	Town Council Approved	Comments
		FY-25	FY-26	FY-27	FY-28	FY-29					
General Government	Independence Day Celebration	\$440.00	\$0.00	\$0.00	\$0.00	\$0.00	Yes	Direct (General) Funding	Yes	Extra part-o-potties	
Police Department	Clear and Prep Land for Facility (FY-24 Carry Over)	\$10,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	Conditional	Pending plan and funding source	Yes		
	Build Facility (FY-24 Carry Over)	\$0.00	\$75,000.00	\$0.00	\$0.00	\$0.00	Conditional	Pending plan and funding source	Yes		
	BVP Vests	\$4,902.00	\$0.00	\$0.00	\$0.00	\$0.00	Yes	Seek Other Funding (Grant)	Yes	Funding sources sought: -Grant: \$2,656.00 -Criminal Fund: \$2,246.50	
	PMI Evidence Tracker	\$3,125.00	\$0.00	\$0.00	\$0.00	\$0.00	Yes	Seek Other Funding (Grant)	Yes	Funding source sought: -Criminal Fund: \$3,125.00	
Road Committee	Purchase Grapple (for Skid Steer) (FY-24 Carry Over)	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	Yes	COVID Funding	Yes		
Buildings and Grounds Committee	Generator Hookup for Anchor (FY-24 Carry Over)	\$4,000.00	\$0.00	\$0.00	\$0.00	\$0.00	Yes	COVID Funding	Yes		
	Merry-go-round	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	Conditional	Direct (General) Funding	Yes	Need to ensure funds are reimbursed	
	Anchor ceiling repaint/attic door	\$3,100.00	\$0.00	\$0.00	\$0.00	\$0.00	Yes	COVID Funding	Yes		
	Paint outside of Anchor	\$2,900.00	\$0.00	\$0.00	\$0.00	\$0.00	Yes	Direct (General) Funding	Yes		
	Stain covered porch / replace blades	\$3,500.00	\$0.00	\$0.00	\$0.00	\$0.00	Yes	COVID Funding	Yes		
	Resurface metal picnic tables	\$2,250.00	\$0.00	\$0.00	\$0.00	\$0.00	Yes	Direct (General) Funding	Yes		
Lake Committee	Purchase dredge	\$165,000.00	\$0.00	\$0.00	\$0.00	\$0.00	Conditional	Seek Other Funding (Grant)	Yes		
	Formal dam/spillway inspection	\$140,000.00	\$0.00	\$0.00	\$0.00	\$0.00	Conditional	Seek Other Funding (Grant)	Yes		
	Retention Pond - Sand Creek	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00	Conditional	Pending plan and funding source	Yes		
	Dredge - Sand Creek	TBD	\$0.00	\$0.00	\$0.00	\$0.00	Conditional	Seek Other Funding (Grant)	Yes		
	Brasher Creek Cleaning	TBD	\$0.00	\$0.00	\$0.00	\$0.00	Conditional	Seek Other Funding (Grant)	Yes		
Other	Lady Laker's - Fall Festival Support	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	Yes	Direct (General) Funding	Yes		
	Lady Laker's - Christmas Celebration	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	Yes	Direct (General) Funding	Yes		
<b>Total Projected Costs Per FY</b>		<b>\$386,317.00</b>	<b>\$80,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>					

Recommended Projects Funding Sources	Funds Available	Project Totals	Remaining Funding
COVID Funding	\$7,337.20	\$6,600.00	\$737.20
Direct (General) Funding	\$22,834.46	\$21,490.00	\$1,344.46

FY-25 Road Fund Budget

**Road Fund Income/Expense**

**Anticipated Road Fund Revenue**

<b>Source</b>	<b>Amount</b>
Gas Tax Fund - 4 Cents	\$1,900.00
Gas Tax Fund - 5 Cents	\$950.00
Gas Tax Fund - 7 Cents	\$3,250.00
Gas Tax Fund - Diesel	\$5,100.00
Gas Tax Fund - Gasoline	\$14,600.00
Gas Tax Fund - Inspection Fee	\$550.00
Gas Tax Fund - MV License	\$170.00
Local Sales Tax	\$39,000.00
One Cent Sales Tax	<u>\$19,500.00</u>
<b>Total Anticipated Road Fund Revenue</b>	<b>\$85,020.00</b>

**Planned Road Fund Expenditures**

<b>Line Item</b>	<b>Amount</b>
Paving	\$170,000.00
Maintenance / Repairs	<u>\$30,000.00</u>
Total Anticipated Road Fund Expenditures	<b>\$200,000.00</b>

**Anticipated End of FY-24 Road Fund Balance**                      **\$250,000.00** (approximately)                      **Pending \$500-\$800 invoice**

**Potential end of FY-25 Road Fund Balance**                      **\$135,020.00** (assuming ~\$200,000 in expenditures)

FY 2025 Department / Committee Approved Expenditures - General Government

Expenditure	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Total 2025
60000 - Clerk Salary	\$1,627.50	\$1,400.00	\$1,627.50	\$1,513.75	\$1,400.00	\$1,513.75	\$1,767.50	\$1,680.00	\$1,513.75	\$1,627.50	\$140.00	\$1,627.50	\$17,438.75
Mary Ann	\$1,627.50	\$1,400.00	\$1,627.50	\$1,513.75	\$1,400.00	\$1,513.75	\$1,767.50	\$1,680.00	\$1,513.75	\$1,627.50	\$140.00	\$1,627.50	
60155 - Clerk Mileage Reimbursement	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$180.00
61000 - Office Supplies	\$167.00	\$167.00	\$167.00	\$167.00	\$167.00	\$167.00	\$167.00	\$167.00	\$167.00	\$167.00	\$167.00	\$167.00	\$2,004.00
62000 - Telephone (/Internet)	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$2,160.00
GoNetSpeed	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	
63010 - Utilities - Anchor	\$120.00	\$100.00	\$120.00	\$120.00	\$130.00	\$130.00	\$130.00	\$110.00	\$110.00	\$130.00	\$140.00	\$150.00	\$1,490.00
63020 - Utilities - Town Hall	\$130.00	\$100.00	\$120.00	\$190.00	\$190.00	\$190.00	\$140.00	\$115.00	\$150.00	\$190.00	\$200.00	\$200.00	\$1,915.00
63030 - Utilities - Street Lights	\$180.00	\$180.00	\$180.00	\$190.00	\$190.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$2,180.00
63040 - Utilities - Garage	\$50.00	\$55.00	\$60.00	\$60.00	\$55.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$630.00
63060 - Water & Gas - Water	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$600.00
63070 - Water & Gas - Gas	\$20.00	\$20.00	\$100.00	\$180.00	\$200.00	\$150.00	\$80.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$850.00
64000 - Postage	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$360.00
66500 - Insurance Premiums	\$650.00	\$0.00	\$0.00	\$19,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,150.00
AL Municipal Insurance Corp - Al Municipal	\$0.00	\$0.00	\$0.00	\$16,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Municipal Workers Comp Fund	\$0.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
AL Municipal Insurance Corp - Public Officials Bond	\$650.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
67000 - Legal Services	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$3,000.00
67500 - Bookkeeping & Accounting	\$578.00	\$578.00	\$578.00	\$645.00	\$578.00	\$578.00	\$578.00	\$578.00	\$578.00	\$578.00	\$578.00	\$578.00	\$7,003.00
CRI	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	
PayWerx	\$78.00	\$78.00	\$78.00	\$145.00	\$78.00	\$78.00	\$78.00	\$78.00	\$78.00	\$78.00	\$78.00	\$78.00	
67750 - Other Professionals Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
N/A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
68000 - Dues & Subscriptions	\$953.28	\$29.28	\$129.28	\$29.28	\$426.28	\$29.28	\$29.28	\$29.28	\$29.28	\$29.28	\$29.28	\$29.28	\$1,772.36
Amazon-Prime	\$14.99	\$14.99	\$14.99	\$14.99	\$14.99	\$14.99	\$14.99	\$14.99	\$14.99	\$14.99	\$14.99	\$14.99	
Adobe Pro	\$21.59	\$21.59	\$21.59	\$21.59	\$21.59	\$21.59	\$21.59	\$21.59	\$21.59	\$21.59	\$21.59	\$21.59	
Microsoft	\$7.69	\$7.69	\$7.69	\$7.69	\$7.69	\$7.69	\$7.69	\$7.69	\$7.69	\$7.69	\$7.69	\$7.69	
Norton	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
International Code Council	\$0.00	\$0.00	\$0.00	\$0.00	\$247.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

\$19,182.63

















