



TOWN OF HIGHLAND LAKE

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SPECIAL CALLED MEETING MINUTES

Tuesday, November 22, 2022

6:00 PM

The Library

Chase Moore called meeting to order at 6:04 PM

ROLL CALL:

IN ATTENDANCE: Sid Nelson, Carl Randall, Ramzi Malik (6:07 pm), Greg Posey
Chase Moore

ABSENT: Donna Hanby

OTHER ATTENDEES: Mary Ann Allen

1. The announcement was made that Mayor Donna Hanby turned in her Letter of Resignation. Carl Randall made the motion to accept her resignation and Greg Posey seconded the motion. All voted yes to accept.
2. It was discussed to temporarily fill the mayor vacancy with the Mayor Pro Tem, Chase Moore. Carl Randall made the motion to approve, and it was seconded by Greg Posey and the motion passed unanimously.
3. A motion was made to remove Donna Hanby from bank accounts and billing accounts, etc. Sid Nelson made the motion to accept this and Ramzi Malek seconded it. The motion passed unanimously.
4. It was presented to allow Karen Murphy to continue to help with payroll until January 3, 2023. Greg Posey made the motion to accept and Ramzi Malik seconded it.
5. It was discussed to purchase two new door locks with keypads to install on the office doors and to budget for \$100 each. Carl Randall made the motion to approve and Sid Nelson seconded it. The motion passed unanimously.
6. The recommendation was made to get Mary Ann Allen bonded and take the steps to become a notary, and it was agreed to do so.

7. November 29, 2022, at 6:00 PM, a special meeting will be held at The Anchor, with Mr. Copeland of Carr Riggs and Ingram to talk about what using his services will include. The Council and Financial Committee will attend, then the Financial Committee will meet after to discuss and make a recommendation. The Council will vote at the regular scheduled meeting December 6, 2023.

Greg Posey made the motion for the meeting to adjourn and Sid Nelson seconded it and all were in favor.

The meeting adjourned at 6:25 PM.

Mary Ann Allen – Temporary Town Clerk

Chase Moore – Mayor Pro Tempore